



**Board Meeting Minutes**  
 Ridgeview High School, Redmond, OR  
 September 1<sup>st</sup>, 2015

I.	<b>Call to Order</b>	18:02 by Bobbie Forsyth
II.	<b>OPEN FORUM</b>	All attendees introduced themselves.
III.	<b>Attending</b>	Bobbie Forsyth Shelly Phillips Kelley Benson Pascaline Ocana Aaron Kitchell Jennifer Clark Sarah Cox Alexis Lukoff
	<b>Absent</b>	None
	<b>Also Present</b>	Toni Grinder Julia Sutter Rose Archer Tori Gettinger David & Melissa Lutz Louise Wilson
IV.	<b>Action Items</b> 2015.09.01.01  2015.09.01.02  2015.09.01.03  2015.09.01.04	<p><b>A. Approval of Minutes</b> Shelly made a motion to approve the minutes from last board meeting (August 4<sup>th</sup>, 2015). Jennifer seconded the motion. Vote: Unanimous approval</p> <p><b>B. Vote to approve Toni Grinder onto the Board as Voting Member</b> Bobbie made a motion to vote Toni onto the Board. Sarah seconded the motion. Vote: Unanimous approval</p> <p><b>C. Vote to approve Student Publication Policy</b> Shelly made a motion to approve Student Publication Policy pending changes discussed. Alexis seconded the motion. Vote: Unanimous approval</p> <p><b>D. Vote to approve Positive Discipline as Desert Sky Montessori's disciplinary approach</b> Bobbie made a motion to approve Positive Discipline pending changes discussed. Shelly seconded the motion. Vote: Unanimous approval</p>
V.	<b>Business</b>	<p><b>A. Update on fundraiser at Pappy's, Redmond.</b> Bobbie confirms a total of \$247.</p>

	2015.09.01.04	<p><b>B. Update on 501 (c) (3) &amp; taxes.</b> Shelley confirms that 501(c)(3) status will come before the end of the year. Sarah will purchase a book of receipts with carbon copy for donations. Taxes will be filed by 10/15.</p> <p><b>C. Update on D&amp;O insurance.</b> Kelley confirms quote for D&amp;O insurance at approximately \$1500/year. Shelly made a motion to approve purchasing of D&amp;O insurance. Cost covered by Alexis &amp; Bobbie as agreed upon at last Board Meeting, for three (3) months. Pascaline seconded the motion. Vote: Unanimous approval</p> <p><b>D. Update on quotes for thank you notes.</b> Jennifer confirms quote for ¼ page notes. She will have templates by next Board Meeting.</p> <p><b>E. Update on Fall/Winter events to attend. (with costs)</b> Bobbie confirms attendance to Fall Festival in Bend, Redmond Christmas parade.</p> <p><b>F. Set a date for “Spaghetti Dinner” fundraiser. Set a ticket price to optimize profits. Bobbie report on costs of food.</b> Rose will develop a menu with cost of food. Pascaline will create ticket to start selling asap.</p> <p><b>G. Set a Strategic plan for Desert Sky Montessori.</b> All members will send Pascaline a list of 5 goals. Pascaline will compile them into a short list to be reviewed and built upon at next Board Meeting.</p> <p><b>H. Draft possible press releases for Combine Communications.</b> Alexis will draft possible press releases. Rose will send Pascaline a list of contact.</p> <p><b>I. Update on Student Record Tool.</b> Pascaline and Shelly will look further into MontAlign.</p> <p><b>J. Set meeting schedule to prep for our hearing before the Bend-La Pine School District.</b> All board members have agreed to meet on Sept. 21<sup>st</sup> at Shelly’s office at 5:30 to rehearse presentation before the Bend-La Pine School Board.</p> <p><b>K. Set meeting schedule for Grant Committee to prep for writing/submitting applications.</b> Grant Committee agrees to meet on Sept. 09<sup>th</sup>.</p> <p><b>L. Discuss the creation of a Montessori Advisory Committee.</b> Shelly will reach out to interested/pertinent parties to create a committee.</p>
VI.	<b>Announcements</b>	<p><b>A.</b> Work Session, date Sept. 16, 5:30-7:30 PM, location TBD</p> <p><b>B.</b> Appointment with Bend District (Dana &amp; Shay), September 15<sup>th</sup>, 2015, 4:30, Bend District Bld.</p> <p><b>C.</b> Bend hearing, September 22<sup>nd</sup>, 2015, 6:00 PM, 520 NW Wall Street, Room 314, Bend, OR.</p> <p><b>D.</b> Board meeting, October 6<sup>th</sup>, 2015 - Bend Downtown Library, Brooks room, 5:30-7:30 PM</p>
VII.	<b>Adjourned</b>	Time: 19:56 by Bobbie