



I.	Call to Order	18:06 by Shelly Phillips	
II.	OPEN FORUM	Darlene Weaver would be happy to help with fundraising, she is passionate about non-toxic materials, and would help create the parent directory.	
III.	Attending	Shelly Phillips Pascaline Klein-Ocana Sarah Cox	Rose Archer Courtney Reeves Julia Sutter
	Absent		
	Also Present	Heather Dommershausen Shauna Michaels	Darlen Weaver Jodie Borgia
IV.	Action Items	<p>A. Approval of Minutes from March 2017 meeting Julia made a motion to approve minutes from March 2017 board meeting. Courtney seconded. Vote: Unanimous approval. Rose was absent last month, she abstained from voting.</p> <p>B. Vote to approve Julia Sutter as DSM Treasurer Rose made a motion to approve appointing Julia as DSM Treasurer. Sarah seconded. Vote: Unanimous approval.</p> <p>C. Vote to approve Pascaline Klein-Ocana as DSM Secretary Sarah made a motion to approve appointing Pascaline as DSM Secretary. Julia seconded. Vote: Unanimous approval.</p> <p>D. Vote to hire Jodie Borgia as a 1099/consultant for compensation of \$2,400/month April 17th to June 16th. Sarah made a motion to approve hiring Jodie Borgia. Rose seconded. Vote: Unanimous approval.</p> <p>E. Vote to approve planning grant budget Rose made a motion to approve Planning Grant Budget. Sarah seconded. Vote: Unanimous approval.</p> <p>F. Vote to sign a lease if one is negotiated Julia made a motion to approve signing a lease once one is negotiated. Pascaline seconded. Vote: Unanimous approval.</p>	
	2017.04.10.01		
	2017.04.10.02		
	2017.04.10.03		
	2017.04.10.04		
	2017.04.10.05		
	2017.04.10.06		

<p>V.</p>	<p>Business</p>	<p>A. Contract with BLP District is signed and waiver from lottery was approved by ODE. We are approved for K-8, 150-180-210 students. Waiver approved for founding board and staff children. Enrollment would be Primary 20 (including 4 K), Kinder 24, 2 L.El. 30 each in year I.</p> <p>B. Lottery- postponed until May 1st, all information is compiled.</p> <p>C. Discuss the next steps if we do not sign a lease in April (we'd probably need to postpone our opening to 2018 Lease on the Café is being drafted based on our LOI, owner is waiting for confirmation from the City. Bill is stepping away from the project. We should confirm that he will no longer be billing DSM for this project. Mike from BLRB would come to oversee the project with regards to city coding. The outside recess space is 1800 ft² fenced + other non-fenced “natural” space. Shelly Phillips is authorized to sign the lease once finalized.</p> <p>D. Update on Grants committee Planning Grant is ready for spending. Board looks at budget. Shauna Michael’s husband is in IT, he will help us fine tune our IT needs and budgets. Moneys need to be spent quickly on materials & video/promotional materials for our school and fundraising events. Smaller, local bank grants are being submitted. Julia will follow up on grant denials to ask for feedback.</p> <p>E. Update on Facilities LOI submitted on 100 NE River Mall Ave. Suite #260A. New proposal submitted to First Presbyterian for an 11 months lease starting in August with 50 students. 3 rooms for \$5,000/months, including all expenses. That would be Plan B. Matthew is poised and ready to review leases and look into land use info.</p> <p>F. Update on Hiring Jodie's contract- 1099 vs. regular employee, Discuss handing off remaining hiring to Jodie. She will meet with Melissa to discuss HR requirements and develop a plan for hiring.</p> <p>G. Update on Finances Balances: BOC: \$1,284 OnPoint: \$100, Anjulia: \$12,000 Credit card application was denied. ACH is set up. Sarah is stepping down from the Board in May. Julia is stepping in as newly appointed Treasurer. Sarah Cox will be removed from all Bank of the Cascades and OnPoint accounts. Whilst Julia Sutter is to be added to the same. In addition, Bobbie Bolton is to be removed from the Dessert Sky Montessori Bank of the Cascades account.</p>
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		<p>Credit Card from BOC: Shelly Phillips is authorized and has consent to borrow on behalf of Desert Sky Montessori. The credit card should be issued in her name, Shelly Phillips.</p> <p>H. Update on Fundraising As soon as lease is signed, we will launch a Capital campaign scheduled for May. Rochambeau tournament in July at Atlas Cider. Rose will continue working on the details, potential sponsorship from local businesses, prizes, etc. with Jodie's help.</p> <p>I. Update on Marketing Videographer: Jeremy Stornton, \$3,000 budget. Summer festivals: No need at this point. Tim will print more brochures for us whenever we're ready.</p>
	Announcements	A. Board meeting, May 8 th , 2017 - Redmond 6:00-8:00 PM
VII.	Adjourned	Time: 19:50 by Shelly Phillips

Certification of Secretary

I hereby certify that these are a true and correct copy of the minutes that were adopted by the Board of Directors of Desert Sky Montessori on April 27th, 2017.

