

Board Meeting, March 3rd, 2015
Ridgeview High School, Skybox
Redmond, OR 97702

I.	Call to Order	17:31 by Bobbie Forsyth
II.	Attending	Bobbie Forsyth Shelly Phillips Pascaline Ocana Aaron Kitchell (arrived at 17:52) Chris Gilliam (arrived at 17:44) Taj Smith (arrived at 17:35) Jennifer Clark Sarah Cox
	Absent	Kelley Benson
	Also Present	Alexis Lukoff Iliana Rivera (potential committee member) Bill Schertzinger (potential architect) Shannon Witcraft Jacqueline Gist Stacey Stemach (potential architect) Matt Tynan
III.	Action Items	<p>A. Approval of Minutes Bobbie made a motion to approve the minutes from last Board meeting. Jennifer seconded the motion. Vote: Unanimous approval.</p> <p>B. Vote on new Board member, Alexis Lukoff as Board Member Shelly made a motion to vote Alexis onto the Board as a Board member. Sarah seconded the motion. Vote: Unanimous approval.</p> <p>C. Vote Aaron onto bank account Bobbie made a motion to vote Aaron, Board Treasurer onto the bank account at Bank of the Cascades. Jennifer seconded the motion. Vote: Unanimous approval.</p> <p>D. Vote on Application submission - Bend School District, Mar. 16th, 2015 Alexis made a motion to vote for the Board to submit the charter application to the Bend-La Pine School District on Mar. 16th, 2015.</p>
	2015.03.03.01	
	2015.03.03.02	
	2015.03.03.03	

	<p>2015.03.03.04</p>	<p>Shelly seconded the motion. Vote: Unanimous approval.</p>
<p>IV.</p>	<p>Business</p>	<p>A. Discuss regarding amending bylaws as to board member applications (deadline to secure enrollment of child (ren) in Desert Sky Montessori = day the District approves us), vote on/off, turn around, etc. Discussion led by Bobbie. Topic will be discussed and voted on next month's board meeting.</p> <p>B. Update from Application Writing Committee (submission process on Mar. 16th, 2015) with work sessions to review application, Mar. 5th, 8th, 2015. Discussion led by Bobbie, review meetings ongoing currently as per schedule, close to completed, waiting on Aaron's final budget and financial plans, results from construction committee.</p> <p>C. Update on schedule for St. Patrick's Day Festival (sign-up). Discussion led by Bobbie. All members have signed up for shift(s). Details regarding passes and booth set up will be provided by Bobbie when available.</p> <p>D. Update from Construction Committee & Axiom Application Committee. -Discussion led by Jennifer. Committee is currently interviewing architects, realtors, general contractors, in collaboration with Mike from Axiom. Result will be presented on March 12th for final approval and vote. Note from Stacey Stemach about "green" construction plan needing to be included in application. -Pascaline discussed progress made on Axiom Application, close to completed, waiting on Aaron's final budget and financial plans.</p> <p>E. Update from Fundraising Committee. - Discussion led by Bobbie talking about all festivals we need to attend in the next 3 months in Central Oregon. She will look into attendance fees. Bend Spring Festival, Apr. 11th, NW Crossing Spring Festival, Apr. 12th Salmon Run, Apr. 12th; Happy Girls Bend, May 30th; Bite a Bend, Jun. 19th-21st, Children/Balloons over Bend, Jul. 27th</p> <p>- Discussion led by Shelly talking about an online fundraising campaign. Possible website (kickstarter, gofundme, makesomegood, etc.) all with fees ranging 3-5% Pascaline made a motion to allow Shelly to research, choose appropriate website and start campaign running from March 15th to April 30th, 2015 with a goal set at \$10,000.</p>

	<p>2015.03.03.05</p>	<p>Bobbie seconded the motion. Vote: Unanimous approval.</p> <ul style="list-style-type: none">- Discussion led by Aaron talking about the need for the Fundraising/Marketing Committees to develop a specific and targeted plan & strategies going forward. <p>With neighborhood-targeted mailers, Facebook advertisement, etc. Alexis offered to pay for mailer campaign.</p> <p>F. Update on D&O Insurance (Shelly). Discussion led by Shelly talking about costs ranging from \$400 to \$1400/year depending on coverage needed. All board members will provide a list of their respective assets by next board meeting in order for Shelly to get a detailed quote specific to the Desert Sky Montessori Board.</p> <p>G. Update on questions for board and community member's needs for children aside from academics. Discussion led by Bobbie, ideas include: ability to personalize education, parking/flow for easier pick up/drop off children, separate outdoor spaces based on age,</p> <p>H. Bobbie presents power point presentation for board to review. Bobbie will send the file to all board members and Jacqueline Gist and Iliana Rivera for review and feedback.</p> <p>I.</p>
<p>V.</p>	<p>Discussion</p>	<p>A. Revision of the brochure to include "Newest Tuition-free" and for the legal disclaimer for all Desert Sky Montessori documents to read "Desert Sky Montessori does not discriminate against students of a particular race, color, national or ethnic origin, age, religion, sex, sexual orientation, gender identification and expression, against students with disabilities, or any other characteristics protected under applicable federal or state law."</p> <p>B. Recruiting teachers. Discussion led by Shelly talking about reaching out to the Bend-La Pine School District Human Resources Director, contacting Montessori training centers (Portland, Seattle, Salt Lake City, Midwest), adding a link to Desert Sky Montessori website to received application/CV .</p>

		<p>C. Application curriculum section. Discussion led by Shelly talking about including Albums with our application. Need to contact the Montessori For Public Sector Association.</p> <p>D. Budget. Discussion led by Aaron talking about developing the budget at 80% of the ADM with 75% enrollment, to be conservative. Operational Budget Year 1 is under deficit (need alternative source of income - grants?). Operational Budget Year 2 is positive. Buy out after year 1 from Axiom is unrealistic despite 10% interest charged by Axiom. Need to check on ADM for Special Ed students, low income students.</p> <p>E. Workshop in Portland on Starting a Montessori School, offered by Montessori Northwest in April. Both Taj and Jennifer are planning on attending. Board discussed possible reimbursement of enrollment fees.</p>
VI.	Announcements	<p>A. Meeting with Brad Henry scheduled for March 11th, 2015 - Financial committee</p> <p>B. Board meeting on March 12th, 2015 in Skybox, Redmond. 5:30 PM</p> <p>C. Application submission to Bend-La Pine School District, Mar. 16th - Application Writing Committee</p> <p>D. Board meeting April. 7th, 2015 - Bend, Spectrum Bldg (Pascaline will skype in)</p> <p>E. ODE hearing regarding enrollment of Board children in school , Apr.8th, 2015 in Salem</p> <p>F. Board meeting April 14th, 2015 - Review results from School District completeness procedure (Apr. 13th) -(Pascaline will skype in)</p>
	Adjourned	Time: 19:07