

Board Meeting, February 3<sup>rd</sup>, 2015  
Spectrum Building, Suite 109  
Bend, OR 97701

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| I.   | <b>Call to Order</b>                     | 17:42 by Shelly Phillips  |
| II.  | <b>Attending</b>                         | Bobbie Forsyth<br>Kelley Benson<br>Pascaline Ocana<br>Aaron Kitchell<br>Taj Smith<br>Jennifer Clark<br>Sarah Cox  |
|      | <b>Absent</b>                            | Chris Gilliam   |
|      | <b>Also Present</b>                      | Alexis Lukoff<br>Natalie Page (interested in Fundraising, Marketing committees)   |
| III. | <b>Action Items</b><br><br>2015.01.06.01 | <b>A. Approval of Minutes</b><br><br>1. With noted exception regarding Minutes from Jan. 6 <sup>th</sup> , 2015, Shelly made a motion to approve the minutes.<br>Jennifer C. seconded the motion.<br>Vote: Unanimous approval.<br><br>2. With noted exception regarding Minutes from Jan. 25 <sup>th</sup> , 2015, Bobbie made a motion to approve the minutes.<br>Shelly seconded the motion.<br>Vote: Unanimous approval.   |
| IV.  | <b>Business</b>                          | <b>A. Discuss conclusions of our meeting with Sal Cassaro (Bend School District)</b><br><br>Discussion led by Bobbie. She presented the conclusion that opening one school is more advisable.<br>Kelley asked about partial-days for homeschoolers - Bobbie will look into that.<br>All understand we will go forward with 1 school - decision on which district will come at a later meeting.<br><br><b>B. Discuss conclusions of our meeting with Colleen (Fundraising committee)</b><br>Discussion led by Alexis. She presented the conclusion that grants are only part of the Fundraising efforts. |

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|  | <p>Pascaline added the topic of developing a strategic plan. Board discussed the need for 3-6 months, 1 year and 5 year strategic plans. Pascaline will draft plans for all to review.</p> <p><b>C. Review budget with Finance committee</b><br/>Aaron still needs some time. All to review by next board meeting.</p> <p><b>D. Review strategic plan for Board Notebook and date by which notebooks will be complete so that we can hand them out to current board members.</b><br/>Pascaline will print the final Notebook for all to review by next board meeting.</p> <p><b>E. Plan on proofreading/editing application over next 2 weeks. - schedule 4 work sessions over next 3 weeks dedicated to application review</b><br/>Pascaline will send out pieces of application for all to review</p> <p><b>F. Update on D&amp;O Insurance (Shelly)</b><br/>Shelly will submit applications to get quotes for all to review by next board meeting.</p> <p><b>G. Update on schedule for Winterfest/Pass out schedule so each person knows</b><br/>All board members are to review the schedule and report on availability. Bobbie, Shelly and Pascaline will set up the booth on Friday morning, Feb. 13<sup>th</sup>, 2015 at 10 am.</p> <p><b>H. Discuss last night's open house and the questions that were brought up there</b><br/>Open house in Bend library went well. Questions from public rise the need for additional presentation of Montessori concept.<br/>Aaron is to build a model of a Montessori classroom.<br/>Pascaline s to create a poster to compare/contrast Montessori vs. traditional learning<br/>Bobbie is to create a video/Powerpoint presentation.<br/>All board members are to think about the parents' needs beyond education for their children.</p> <p><b>I. Talk about marketing message, ad copy and sources for support</b><br/>No discussion on this topic.</p> <p><b>J. Plan to recruit lawyers to the board and committees</b></p> |
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|     |               | <p>Kelly will look into the Community, Rotary Club, etc.</p> <p><b>K. Discuss and vote on the addition of “Foster a life-long love of learning” to our mission/vision</b><br/>No discussion on this topic.</p> <p><b>L. Reaching out to individuals completing intent-to-enroll forms</b><br/>Bobbie reaches out to people from Redmond.<br/>Shelly reaches out to people from Bend.</p>   |
| V.  | Discussion    | <p><b>A. Revision of the legal disclaimer to include “sex identity, affiliation”</b><br/>Currently, disclaimer reads “Desert Sky Montessori does not discriminate on the basis of race, color, national origin, religion, sex, or disability.”</p> <p><b>B. Discussion and vote on “life-long love of learning” at next meeting.</b></p> <p><b>C. Discussion and vote to approve revised Bylaws and Board policies at next meeting</b></p> |
| VI. | Announcements | <p>Next board meeting: March 3, 2015 at 5:30p<br/>Skybox, Redmond High school, Redmond<br/>Meeting with Sal Cassaro, Feb 13<sup>th</sup> at 2pm</p>  |
|     | Adjourned     | <p>Time: 19:25</p>   |